



**Purpose:** Used by Situation Unit personnel for posting information on Incident Command Post displays. Duplicated and provided to Command Staff members, it is then used to plan next operational period.

**Completed by:** Prepared by Situation Unit, from Resource Unit. Presented to the Planning Section Chief, and other members before every planning meeting.

**Approved by:** As Specified by agency or municipality.

**Sent to / Filed by:** Completed forms are duplicated and copies distributed to the Incident Commander and staff, all Section Chiefs, Planning Section Unit Leaders, and Agency dispatch Centers. Also posted on display board at Incident Command Post. File maintained by Resource Unit.